

**STILLINGTON PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING HELD IN STILLINGTON VILLAGE HALL**

**ON WEDNESDAY 3 MAY 2023 AT 7PM**

**PRESENT:** Councillors: Tim Drew (Chairman), Christine Cookman, Tracy Sinclair,  
Graham Taylor & Robert Churton

**ALSO PRESENT:** Nigel Knapton (Clerk)  
2 members of the public

**23/59** **ELECTION OF CHAIRMAN**

Cllr Tim Drew was unanimously elected as Chairman.

**23/60** **APOLOGIES**

There were apologies from Cllr Richard Smythe & North Yorkshire Councillor Malcolm Taylor. There were no declarations of interests.

**23/61** **ELECTION OF VICE-CHAIRMAN**

Cllr Christine Cookman was unanimously elected as Vice-Chairman

**23/62** **MINUTES OF THE MEETING HELD ON 5 APRIL 2023**

Minutes previously circulated and these were signed as a correct record.

**23/63** **PUBLIC OPEN FORUM**

Matters discussed were the dead tree outside the Village Hall and the memorial bench outside the Village Hall that needs replacing.

**23/64** **NORTH YORKSHIRE COUNCILLOR REPORT**

County Councillor Taylor was not present.

**23/65** **CLERK'S REPORT**

- a. The joiner was undertaking the refurbishment of the noticeboard and required the key to do some internal measurements.
- b. Photos were requested to start the drafting of the new website. A meeting was to be arranged with the web designer.
- c. The arborist had sent in the planning application regarding two of the trees.
- d. North Yorkshire Councillor Taylor was still obtaining a price for a new streetlight.
- e. A letter had been sent to the contractor requesting the remedial repairs be undertaken on the old bus shelter using the old tiles for £1,400.
- f. The Ripon Rotary Club Bike Ride on Saturday 13 May 2023 was noted.
- g. The repairs to North Back Lane had been completed by North Yorkshire Council.

Approved ..... Chairman

- 23/66**      **FLOODING**  
The flooding in front of The Cottages and Green Villa would be monitored before any further action is taken.
- 23/67**      **CODE OF CONDUCT**  
The new model code of conduct supplied by North Yorkshire Council was adopted.
- 23/68**      **THE STILLINGTON CHARITY FOR THE RELIEF IN NEED**  
It was agreed that Chris Dent continue as the Council Trustee on the charity.
- 23/69**      **CHURCHYARD WALL**  
Cllr Sinclair had enquired with Community First Yorkshire regarding grant opportunities. It was agreed to ask Cllr Taylor if North Yorkshire Council could inspect the wall as it was adjacent to their footway.
- 23/70**      **DOG BINS**  
It was agreed to ask the North Yorkshire Council dog warden for additional signs down Mill Lane.
- 23/71**      **DEFIBRILLATOR**  
It was agreed to purchase and install the defibrillator following the conformation of the locality grant from Cllr Taylor and the Village Hall agreeing the location on the building.
- 23/72**      **VILLAGE, CHURCHYARD & HIGHWAYS MAINTENANCE**  
There were no maintenance issues to be addressed at the present time.
- 23/73**      **PLANNING APPLICATIONS CONSIDERED**  
The planning applications considered are attached.
- 23/74**      **HAMBLETON DC - PLANNING DECISIONS AND APPEALS**  
The planning decisions received are attached.
- 23/75**      **FINANCIAL MATTERS**
- a. The receipts and payment, bank reconciliation, actuals vs. budget and bank balances were noted.
  - b. The attached payments were agreed.
  - c. The certificate of exemption for the year ended 31 March 2023 was approved.
  - d. The annual governance statement for the year ended 31 March 2023 was approved.
  - e. The accounting statements for the year ended 31 March 2023 were approved.

**23/76**      **CORRESPONDENCE**

There was no correspondence that had not been dealt with on the agenda.

**23/77**      **MATTERS FOR INCLUSION ON NEXT AGENDA**

Upcoming casual vacancy  
Checking of bank reconciliation  
3 Year Budget.  
Updating of Asset Register

**23/78**      **DATE OF NEXT MEETING**

The next full council meeting will be held on Wednesday 7 June 2023 at 7.00pm

The meeting closed at 8.18pm.

## Payments

Nigel Knapton	Salary & Expenses	£224.60
Zurich Municipal	Insurance	£307.67
MAH Garden Maintenance	Grass cutting	£576.00
London Hearts	Defibrillator	£1,211.00

Approved ..... Chairman

<b>Date</b>	<b>Reference</b>	<b>Proposal</b>	<b>Location</b>	<b>Applicant</b>	<b>Recommendation</b>
17/04/2023	ZB23/00768/CAT	Works to a tree in a conservation area	Yew Tree House, Main Street	Mrs Rita Bresnen	No objections

<b>Date</b>	<b>Reference</b>	<b>Proposal</b>	<b>Location</b>	<b>Applicant</b>	<b>Decision</b>
14/04/2023	23/00370/MRC	Removal of condition 2	Oakdene, Mill Lane	Mr R J Shepherd	Granted
29/03/2023	23/00242/FUL	Construction of one dwelling	Oakdene, Mill Lane	Mr T Ward	Granted