

STILLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN STILLINGTON VILLAGE HALL

ON WEDNESDAY 7 JANUARY 2026 AT 7.00PM

PRESENT: Councillors: Richard Smyth (Chairman), Christine Cookman, Graham Taylor, Robert Churton, Andrew Crawford, John Pollock, Judith Fearn

ALSO PRESENT: Nigel Knapton (Clerk)
2 members of the public.

26/1 **APOLOGIES**

There were apologies from NYC Cllr Taylor. There were no declarations of interests. The Chairman welcomed Cllr Judith Fearn on to the Council and she signed the acceptance of office.

26/2 **MINUTES OF THE MEETING HELD ON 5 NOVEMBER 2025**

Minutes previously circulated and these were signed as a correct record.

26/3 **PUBLIC OPEN FORUM**

There were no items discussed.

26/4 **NORTH YORKSHIRE COUNCILLOR REPORT**

Cllr Taylor had reported the North Yorkshire Council budget setting process was underway.

26/5 **CLERK'S REPORT**

- a. The website provider had supplied details of how to register the .gov.uk domain.
- b. The Parish Council election had been won by Cllr Judith Fearn.
- c. At the last meeting a resident had requested that vehicles be removed by the Parish Council from the cobbled area outside the old bus shelter on highway safety grounds. Enquiries established that North Yorkshire Council actually own the land so she will need to contact NYC Highways or NYC Councillor Malcolm Taylor to take her request forward.
- d. A response was still awaited from NYC Highways regarding the North Back Lane resurfacing. The request for the white lining to be redone would be reiterated.

26/6 **WILDLIFE POND**

The terms of reference for the wildlife pond working group were agreed and the initial members would be Cllrs Smyth, Churton & Fearn. Their first meeting would be to co-opt two members of the public on to the group. The vacancies for the co-opted members would be advertised by the Clerk in the Stillington News.

26/7 **EMERGENCY PLANNING**

Cllr Pollock reported that the Emergency Planning group had submitted the completed plan to North Yorkshire Council. A store was now required for equipment and a quote would be sought to make the old bus shelter secure for such a purpose.

Approved Chairman

- 26/8** **VEHICLE ACTIVATED SPEED SIGNS**
 Cllr Crawford reported on the speed data received at the York Road and Village hall locations. The village hall sign would now be relocated to near the pond and the York Road one would be reorientated. The data from these would be reported at the next meeting.
- 26/9** **COMMUNICATIONS POLICY**
 It was agreed that Cllrs Crawford and Fearn would meet to draft a new Communications Policy.
- 26/10** **STILLINGTON NEWS GRANT**
 It was agreed that a grant of £200 be given to the Stillington News.
- 26/11** **BUSINESS CONTINUITY PLAN**
 It was agreed that the Chairman, Vice-Chairman and Clerk would meet and develop a draft plan to be considered at the next meeting.
- 26/12** **GRASS CUTTING**
- a. The proposals by the wildflower working group were adopted.
 - b. The grass cutting tender documents were agreed with the addition of the above proposals and this would be sent out to contractors by the Clerk.
- 26/13** **STILLINGTON CHARITY FOR THE RELIEF OF NEED**
 It was agreed that Adryenne Hope and Harold Tomlinson remain as the Parish Council representatives on the charity.
- 26/14** **VILLAGE, CHURCHYARD & HIGHWAY MAINTENANCE**
 An update would be sought from NYC Highways regarding the damage to the wall done by a wagon.
 Mill Lane is continuing to sink opposite Home Farm. This would be reported to NYC Highways.
- 26/15** **PLANNING APPLICATIONS CONSIDERED**
 The planning applications considered are attached.
- 26/16** **PLANNING DECISIONS AND APPEALS**
 The planning decisions received are attached.
- 26/17** **FINANCIAL MATTERS**
- a. The receipts and payment, bank reconciliation, actuals vs. budget and bank balances were noted.
 - b. The attached payments were agreed.
 - c. The bank statements were available for inspection together with the bank reconciliation.
 - d. The 2026/27 budget was agreed.
 - e. The 2026/27 precept was set at £20,858.

26/18

CORRESPONDENCE

There was no correspondence received that was not on the agenda and required decision.

26/19

MATTERS FOR INCLUSION ON NEXT AGENDA

Pond Management Working Party.

Business Continuity Plan.

Emergency Planning.

VASS Signs – report on statistics.

Communications Policy.

26/20

DATE OF NEXT MEETING

The next full council meeting will be held on Wednesday 4 March 2026 at 7.00pm

The meeting closed at 9.07pm.

Payments

| | | |
|-------------------------|-------------------|---------|
| Nigel Knapton | Salary & Expenses | £298.00 |
| HMRC | PAYE | £67.00 |
| North Yorkshire Council | Salt Bin Refills | £180.00 |

Approved Chairman

Planning Applications Received

| Reference | Date | Description | Location | Applicant | Recommendation |
|------------------|-------------|---|---------------------------------|--------------------|------------------------|
| ZB25/02063/CAT | 24/11/2025 | Application for works to trees | The Folly, High Street | Mr G Fulford | No objections |
| ZB25/00585/FUL | 02/12/2025 | Proposed detached dwelling | Gladstone House, High Street | Mr & Mrs G Falcus | Objections due to size |
| ZB25/02167/FUL | 19/12/2025 | Construction of a general purpose agricultural building | Part OS Field 0046, West Lane | SB & A Clark | No objections |
| ZB25/01767/FUL | 18/12/2025 | Application for change of use of an outbuilding | Lavandula Lodge, Bell Lane | Garry Shorrocks | No objections |
| ZB25/02161/FUL | 11/12/2025 | Application for single storey front extension | 19 Hill View | Mr S Bandy | No objections |
| ZB25/01846/CAT | 20/11/2025 | Application for works to trees | Holly Garth, North Back Lane | Mrs Brenda Milburn | No objections |
| ZB25/02039/FUL | 12/11/2025 | Proposed single storey side extension | White Bear Barn, 2 Woodbyne Way | Mr Andrew Kitching | No objections |

Planning Decisions Received

| Reference | Date | Proposal | Location | Applicant | Decision |
|----------------|------------|--|------------------------------|--------------------|----------|
| ZB25/02063/CAT | 19/12/2025 | Works to trees in a conservation area | The Folly, High Street | Mr G Fulford | Granted |
| ZB25/01867/FUL | 08/12/2025 | First floor rear extension over existing single storey extension | West House, High Street | Dr & Mrs Lightwing | Granted |
| ZB25/01847/CAT | 20/11/2025 | Works to trees in a conservation area | Woodside, Main Street | Mrs Jane Aldrich | Served |
| ZB25/01846/CAT | 20/11/2025 | Works to trees in a conservation area | Holly Garth, North Back Lane | Mr Brenda Milburn | Served |